

STATEMENT OF PURPOSE

The purpose of Faith Lutheran School is to train children to be successful disciples and soldiers of our Lord and Savior, Jesus Christ. In our program of study we feature the gospel of God's Son, Jesus, who died on the cross to take away sins. This "good news" is a unique power at the disposal of these young disciples to conquer personal sin in their lives. The Holy Bible is the primary source and resource of our instruction and the backdrop against which all of their secular studies are presented and learned.

To this end Faith Lutheran School assists parents with the Christian education of their children. This task involves the application of God's inspired and inerrant Word throughout the school day. Children need to be trained in the way they should go, namely, in the Lord's way. Therefore children need the correction, guidance, discipline, and security which only God's Word can give.

At Faith it is our goal that children entrusted into our care will grow in the knowledge and love of our Savior from sin, and become useful citizens. In order to serve the Lord with their abilities and talents, the students at Faith are taught they have good reason to learn of God's orderly creation (mathematical, biological, and physical sciences) and of God's continual working in affairs of the world around us (social sciences). What better reason for learning to communicate well (language arts) than to share God's Word of peace and promise with others?

Our chief goal in education is, with the help of God, to strengthen the child in his faith, to increase his knowledge of God's Word offered in the inspired Scriptures, and to enable him to strive out of gratitude to live his life according to God's will. For this reason, the teaching of the Word of God is all important, for it makes us ***"wise for salvation through faith which is in Christ Jesus" (2 Timothy 3:15).***

Our Christian teachers will diligently try to help the pupil realize that the exercise of his religion consists not in a mere recitation of doctrinal statements or of the accumulation of Biblical facts, but, more importantly, in the conscious striving towards a thankful imitation of his Savior in real-life situations. ***"But be doers of the word, and not hearers only, deceiving yourselves"*** (James 1:22). For this reason the entire curriculum is always related to Christ and the Scriptures. Christ's ambition was to do the will of His Father. This is the goal of the Christian school – to produce a child who wants to please his heavenly Father at all times by drawing on the strength that is his through Christ. Religion is not simply one of many subjects, but basic to our philosophy of education. ***"The fear (awe) of the Lord is the beginning of knowledge (wisdom)"*** (Proverbs 1:7).

ADMINISTRATION

Faith Lutheran congregation is the sponsor of Faith Lutheran School and is responsible for the welfare of the faculty and students and for assuring that the school itself is well-maintained and creates an atmosphere in which Christian learning can take place.

Faith congregation administers the school through a Board of Education, a group of nine men whose task is to develop the policies under which the school is run. The welfare of the teachers and students is part of their concern. They are to provide a decent, safe, and sanitary environment in our school and on the playground. The members of the Board of Education are:

Barry Hay
Mike Quade
Andrew Reyes

Lloyd Schmidt
Matt Dumke
Kevin Campion

Andy Kohn
Blaine Kempnaar
Brian Kirst

Faith Lutheran congregation has called four teachers to teach grades K-8. Others have volunteered their services in various capacities. The teachers are all responsible to the Board of Education and the members of Faith Lutheran congregation. The school is directly administered by the principal, working in a team ministry with the school faculty, pastor, and church staff.

Faculty:	Candice Ohlmann, Principal (Grades 3-5)	398-8910
	Collette Krause (Grades 6-8)	398-2778
	Ann Sprengeler (Grades K-2)	398-2048
	Pastor Krause (Upper Grade Religion)	398-2778
	Marie Muehlenhaupt (Kindergarten)	398-2563
	Lisa Reyes (Pre-School)	229-9322
	School Phone	398-3171

HOME, SCHOOL, AND CHURCH

Faith Lutheran School is not merely a private school. We consider our Christian education to be the most complete education available, dealing with all aspects of the individual – soul, mind, and body. The school cannot take the place of the home, but it can assist parents in their God-given duty of “training” their child “in the way he should go.” We are convinced that the home and school must uphold and reinforce each other in God’s ways. The primary responsibility over the child still rests with the parents. We ask you to take an active part in the education of your child. ***“And these words which I command you today shall be in your heart; you shall teach them diligently to your children, and shall talk of them when you sit in your house, when you walk by the way, when you lie down, and when you rise up”*** (Deuteronomy 6:5-7). ***“And you, fathers, do not provoke your children to wrath, but bring them up in the training and admonition of the Lord”*** (Ephesians 6:4)

We anticipate and expect full support of the parents in **helping their children attend church regularly.** We seek to instill in our children love for preaching and His Word, and expect parents to demonstrate this love in their own family.

When problems or concerns arise about school matters, in Christian love the parents should first discuss the situation with the teacher involved. If no resolution is reached, the matter may be brought to the principal. If further action is necessary, it may be brought to the attention of the pastor and the Board of Education. Concerns about overall school policy or procedures are to be brought directly to the principal and the Board of Education.

Because we live in a sin-filled world, mistakes and disagreements in dealing with students or situations arise. When problems develop parents and teachers need to remember their common goal is the welfare of the child and school, and work together with patience and kindness. ***“Moreover if your brother sins against you, go and tell him his fault between you and him alone. If he hears you, you have gained your brother. But if he will not hear, take with you one or two more, that by the mouth of two or three witnesses every word may be established.”*** Matthew 18:15-16.

We appreciate and encourage interest and inquiries on the part of parents regarding their child. You may feel free to visit the school, but please make prior arrangements. Should you desire a conference with the teacher, please feel free to arrange one.

Report cards are sent home periodically. If your child is working below his or her ability, a notice will be sent home prior to the report card date. Meetings will be held with the parents in connection with the report cards. These serve to bring school and home closer together in working out problems and fulfilling the task of education for your child. The following report card grading system will be used:

A	94%-100%	Excellent
B	85%-93%	Good
C	77%-84%	Average
D	70%-76%	Below Average
F	0%-69%	Failure
I		Incomplete

Please keep in mind that a report card is an individual report. The Lord has blessed all students in individual ways. He does not expect them all to be "A" students. He does, however, expect them all to use their abilities faithfully. We ask parents to evaluate each report card carefully and to discuss it with their child for the purpose of encouraging faithfulness in schoolwork. If a problem arises, the parent should contact the teacher directly.

SCHOOL HOURS

The campus opens and the doors are unlocked on school days between 7:45 a.m. and 3:30 p.m. Faculty members may not be able to supervise your children before or after these times.

The school day on Monday, Tuesday, Thursday, and Friday begins at 8:00 a.m. and ends at 3:05 p.m. On Wednesday the school day is from 8:45 a.m. to 3:05 p.m.

ENROLLMENT

All children of Faith Lutheran Church as well as children of neighboring CLC congregations are encouraged to enroll at Faith Lutheran School. Member parents and their enrolled children are expected to do their best to adhere to the following guidelines as adopted by Faith Lutheran School's Board of Education. The Board of Education is responsible for determining enrollment and/or dismissal of both member and non-member students.

Guidelines for Members of Faith Lutheran Church or other CLC Congregations

- 1) Parents will support the work of the teachers and Board of Education.
- 2) Parents will seek to continue the child's religious instruction at home through regular church and Sunday School attendance, and home Bible-study.
- 3) All children will be expected to participate in all worship activities of the school, such as Christmas Eve services, singing in church, etc.
- 4) The children will participate actively in all required religious instruction.

- 5) The children will attend the pastor's Catechism class when they are in grades 7-8.
- 6) The children and parents will observe all policies and rules of the school.

NON-MEMBER ENROLLMENT

We welcome the enrollment of non-member students in our school and thank our God that we have the opportunity to share with others that which our Lord has so generously given to us. However, it must always be remembered that we are above all a Christian school (rather than a secular or private school) wherein our primary purpose is to impress our students with the blessings of God's love for us in Christ Jesus. It is our prayer that Faith congregation would become the sole provider of each student's formal, religious education. We firmly believe that the doctrines taught at Faith are in accordance with God's Word. The Board of Education feels that it is in the best interest of the students that they be taught the same doctrines at home as they are in the school. To avoid confusion, we would encourage families to become members of Faith.

It is important to remember that we do not pretend to be a school that is equipped to handle every special student. There may be some that present particular difficulties, which places them beyond the scope of our staff and facilities.

The children of non-member families will be accepted into and remain students in our school provided that the following guidelines of Faith Lutheran School's Board of Education are being met.

GUIDELINES FOR NON-MEMBERS

- 1) The parents will agree to have their children participate actively in all required religious instruction.
- 2) The children will be expected to attend and participate in the pastor's Catechism class when they are in grades 7-8. Confirmation at Faith is not a requirement.
- 3) The parents and children will not seek to hinder, disrupt or oppose the classroom instruction of the confessional Lutheran doctrine being taught. No efforts to promote contradictory religious views will be permitted. This could cause confusion for all concerned. Such efforts might include verbal promotion of another church or its beliefs, participation in activities unbecoming children of God, as well as the wearing of uniforms representing semi-religious organizations such as the Scouts.
- 4) The children and parents will observe all rules and policies of the school.
- 5) The children are expected to participate in all religious activities outside the classroom, including Christmas Eve services, singing in church, etc. The school realizes this may not always be possible. However, the children will still participate during rehearsals of the activities.
- 6) The parents of these children will attend a series of meetings with Faith's pastor for a discussion of the doctrine that we will be teaching their children.

- 7) Regular tuition payments must be made according to a payment schedule agreed upon with the Board of Education.
- 8) Prior to the enrollment of a non-member student there will be a meeting between the parents/guardians of the child and Faith Lutheran School's Board of Education. The purpose of this meeting is to establish an acquaintance between the Board and the non-member family before enrollment eligibility is determined.

Each non-member child's status as a student of Faith Lutheran School will be reviewed annually by Faith Lutheran School's Board of Education in conference with the faculty. Factors determining continuance at Faith will be academic standing, interest shown in church and school functions, prompt tuition payments, and cooperation with the students and teachers.

KINDERGARTEN

Faith Lutheran School operates a Kindergarten program. Students must be five years old by September 1st to enroll in the program. Kindergarten classes are taught 5 full (8:00 a.m. – 3:00 p.m.) days per week (Monday - Friday). Kindergarten is part of our lower grade classroom (K-2). We use an Abeka curriculum for the core Kindergarten subjects (Reading, Math, and Phonics).

PRE-SCHOOL

Faith Lutheran School operates a pre-school program. The pre-school meets one morning a week from 8:00 a.m. – 11:00 a.m. during the school year. The morning is filled with many activities centered around the Word of God. The children are taught a Bible lesson, they also participate in Art, Alphabet, Number, Singing, and Science activities. They also enjoy running and playing during a recess period. Students must be 4 years old by September 1st to enroll. There is a \$100 registration fee due on the first day of class. Families are asked to help supply snacks for the pre-school class. Our pre-school is currently taught by Lisa Reyes.

CURRICULUM

Our curriculum meets the academic requirements of general education as well as those requirements set down by the state of Wisconsin. In addition our curriculum emphasizes Christ and God's saving love. A systematic study of Bible history, or fundamental Christian doctrines, of prayer, of hymns, and Bible verses help make God more meaningful in the life of the child.

Graduates of the school are admitted to the schools in the area on the same basis as those from the public schools. The teachers and the Board of Education seek to maintain high standards in the school. The curriculum is approved by the Board of Education.

OFFERINGS

“So let each one give as he purposed in his heart, not grudgingly or of necessity; for God loves a cheerful giver. And God is able to make all grace abound toward you, that you, always having all sufficiency in all things, may have an abundance for every good work.” (2 Corinthians 9:7-8).

Parents and members of Faith Lutheran Congregation are reminded that Faith School is funded solely on offerings. At this time it is costing Faith Congregation approximately \$115,837 per year with an enrollment of 35 students to maintain and staff the school.

The purpose of this statement is not to bring guilt or financial hardship upon any family, but rather to ask that each member of Faith prayerfully consider the financial needs of the congregation and cheerfully follow the Lord's direction in this matter. It is our hope that offerings brought as a fruit of faith will reflect an awareness and appreciation for these expenses in providing a Christian education to the children enrolled in Faith Lutheran School.

TUITION

Tuition for non-member students is charged at a rate of \$550.00 per year for the first child of a family, and \$250.00 per year for each additional child from a family. One half of the tuition is payable in advance at registration. The balance is due February 1st. There is a book fee for non-member students of \$100.00 per year per student. Book fees are non-refundable. Fees and tuition rates will be reviewed by the Board of Education yearly.

HEALTH CARE

The state of Wisconsin and Green Lake County require that students have a complete physical examination and submit a record of the examination and immunizations before being admitted to school. Health records are maintained in the school. The Immunization Checkpoint Law in Wisconsin requires minimum immunization for first-time admission in any elementary school. No child can be admitted into our school who does not meet those minimum immunization requirements or has not made arrangements to do so by October 1st. There are also immunization requirements for all school children through grade 12. The school maintains on file the immunization histories of children in attendance.

Our school receives public health services through Green Lake County similar to those offered for public schools. Qualified personnel administer hearing and vision tests at regular yearly intervals.

A child who becomes ill or receives minor injury while at school receives first aid from the teachers. If the student requires additional medical services, his or her parent(s) or guardian(s) are notified immediately. If they cannot be reached, the student will be taken to the family doctor or to the emergency room of an area hospital (Waupun, Ripon, Berlin). Parents are required to provide pertinent information regarding their family's health care providers at the time of registration. Parents will be asked to sign a permission slip for emergency treatment so that school personnel may act in behalf of the child should we be unable to contact the parents immediately.

If your student needs medication during the school day, it shall be left with his or her teacher, who will administer it according to your instructions. No medication (including aspirin/tylenol) may be dispensed without parental permission.

THE STATE - CONCERNING SOCIAL WORKERS AND YOUR CHILDREN

It is important for our families to be informed and aware of current governmental requirements placed upon our faculty and school concerning social workers and child welfare services. Should a social worker ask to interview a child during the school day, school faculty may not object to or hinder the interview. By law school faculty is also not permitted to inform parents that such an interview is taking place. [Per Wisconsin Children's Code Chapter 48.981(6)]

“Oh, blest the parents who give heed
Unto their children's foremost need
And weary not of care or cost!
May none to them and heav'n be lost!

Blest such a house, it prospers well,
In peace and joy the parents dwell,
And in their children's lot is shown
How richly God can bless His own.”
TLH 625 vs 3-4.

ABSENCE

Parents should notify the school by phone on the morning that a student is going to be absent. Absence for sickness should be explained in a note from the parents and brought by the returning student to the teacher. Extended absence should be reported by phone. Absence for reasons other than illness should be brought to the attention of the student's teacher by a parent in advance. Absence for school-time vacations is not in the best interest of most students and therefore is discouraged. It is a matter of good order that these absence policies be followed.

ATTENDANCE POLICY

In accordance with State Statute, a child may be excused by a parent/guardian for not more than all or part of ten (10) days in the school year. The child is required to complete the course work missed during the absence.

The Board of Education recognizes the following as approved excuses beyond the approved ten (10) parent excused days:

1. Illness **with** a written medical excuse provided by the licensed physician, dentist, chiropractor, optometrist, or psychologist
2. A death or funeral in the immediate family or for close relatives
3. A court appearance or other legal proceedings
4. School ordered suspensions
5. Professional appointments (i.e. dental, physician, optometrist, etc.)
6. Emergency in the family
7. Approved school activity
8. Special circumstances approved by the principal

ATTENDANCE AT WORSHIP SERVICES

Worship is the joyful response of the believer to the good news of salvation and is an important part of the Christian's sanctified life. While a family's attendance at worship services is primarily the responsibility of the parents, the faculty will be diligent in encouraging faithful attendance of its pupils. We believe God when He tells us that **"faith comes by hearing, and hearing by the Word of God."** (Romans 10:17).

SINGING FOR WORSHIP SERVICES

As a part of the worship life of Faith congregation, students are regularly scheduled to sing for services. A singing schedule is sent home at the beginning of each semester. Parents are encouraged and expected to have their child present at these services. If it will be impossible for your child to attend, please send a written notice before the service as a courtesy to your child's teacher.

ATHLETIC POLICY

A student shall be ineligible for Faith sports if he/she has had any failures per quarter. Grades will be compiled and reviewed by the teacher and principal at mid-quarter and again at the end of each quarter. A student will also be ineligible for Faith sports if he/she has a grade point average of less than 2.0.

The student shall be ineligible for practices and competition for fifteen (15) scheduled school days starting with the day the list has been compiled and reviewed. The principal shall be responsible for informing the coach concerning any ineligible players.

These standards are for Faith sports only.

For sports played through the Markesan School System, the Markesan District eligibility standards shall apply. The principal will be responsible for informing the Athletic Director of Markesan Public Schools concerning any ineligible players.

Athletes must attend school for at least one half day on the day of an athletic contest in order to be eligible to participate in that contest. Pre-excused absences are exceptions.

The faculty/coaching staff reserves the right to exclude from participation or limit an athlete's participation in athletic contests for training violations or unacceptable conduct.

MILK

Your child may obtain white or chocolate milk through the school beginning with the first day of school. The cost is usually between \$10.00 and \$20.00 per student per year. The correct amount is announced at the registration and is payable at that time

In order for Faith Lutheran School to participate in the government subsidized milk program we state that we do not discriminate in the participation of this USDA program on the basis of race, color, sex, age, handicap, religion, or national origin.

ACTIVITY FEE

To help cover the cost of school parties, treats, and field trip transportation an activity fee of \$20.00 per student is due at registration.

SCHOOL PICTURES

The students are photographed professionally in the fall of each year. Parents are under no obligation to buy the picture package, but may do so if they wish. Special envelopes are used to make your order and payment.

An all-school picture is sometimes taken at the end of the year by one of our members and is offered at cost to those who order them.

DRESS CODE

The following dress code has been approved by the Board of Education as appropriate for our school at this time:

1. All emblems, designs, or printing on the clothing should meet demands of Christian propriety.
2. Clothing should be neat, clean, and modest. Torn, tattered, dirty, or tight clothing is not allowed.
3. Shorts may be worn when it is appropriate and if they meet the demands of Christian propriety (shorts which are too short or tight will not be allowed).

The faculty or the Board of Education reserves the right to counsel any students or parents regarding inappropriate or immodest dress or unacceptable hygiene and grooming.

DISCIPLINE

The faculty of Faith Lutheran School seeks to apply the highest standards of Christian education and discipline for our students.

1. The teachers will handle most normal and routine disciplinary matters including reasonable punishment.
2. When there is a serious infraction, the principal, and in some cases the pastor, will become involved. Types of serious infractions include but are not limited to disrespect, violent behavior, persistent obscene or profane language or conduct, bullying classmates, fighting, and so forth.

3. The punishment for a serious infraction will be a one-day suspension during which the student receives no credit for work assigned his or her class on that day. The student may not return to school until his or her parents have had a conference with the principal and/or another faculty member. The Board of Education will be informed of the incident.
4. A second infraction of a serious nature will bring a three-day suspension and no credit for three days of work. The Board of Education will be notified.
5. Any further serious infraction will be handed over to the Board of Education for disposition.

EMERGENCY SCHOOL CLOSINGS

Announcements regarding the closing of school due to inclement weather will be made over the following radio stations: WCWC @ 1600 AM, Ripon; WISS @ 102.3 FM, Berlin; WPKR @ 99.5 FM, Oshkosh. If the announcement states that the Markesan Public Schools are closed, you may assume that Faith will not have school. If there are any other closing, each family will be notified by the school as early as possible. If there are questions, please feel free to contact the school or the principal.

LUNCH

Each student will have to supply his own lunch. The students eat their lunch in the lunchroom of the school. Microwaves are available for their use. The students may bring a snack to eat during the first recess. Hot lunch is served each Friday by volunteer parents at a cost of \$1.50 per meal.

TRANSPORTATION

Students of Faith may use the Markesan public school's busses for transportation to and from school. Guidelines regarding the public school system of transportation are available from the principal.

FIELD TRIPS

Classes will take field trips in connection with their schoolwork. Trips to the local park may also be held from time to time. Parents will be asked to complete a written consent form before the children can go on any trip. We encourage parents and members of the congregation to propose and plan an approved field trip.

ASBESTOS

An asbestos inspection has been performed and filed with the state. Existing asbestos in some of our floor tiles (located under carpeted areas) is under an approved management plan. There is no hazardous

asbestos in our building. Anyone having question regarding our asbestos and management plan should speak to the principal.

SUPPLIES

All textbooks and workbooks are provided by the school. Any that is book damaged or lost by a student will be replaced at the family's expense.

Kindergartners will also need an extra shirt, pants, and underwear to store in their box for use as the situation may require.

Students in grade 3 - 8 are required to have their own Bibles, Catechisms, and Hymnals. These items may be purchased from the school at cost.

The Bible for 6th, 7th, and 8th grade students should contain cross- references, a concordance, and maps. We recommend that the Bible translation be the New King James Version.

An additional shopping list for school supplies needed throughout the year will be provided. Supplies such as paper, pencils, glue, crayons and markers are always on hand and provided by the school to replace student supplies.

